



## Director

### Midwest Organizing Infrastructure Funders program

**Reports to:** Vice President of Programs

**Location:** Remote (anywhere within the United States), with preference for candidates living in the Midwest region of the U.S.

**Salary range:** \$100,000 - \$130,000

**Application deadline:** Sept 5, 2024

**Start date:** October 2024

Midwest Organizing Infrastructure Funders, a program of Neighborhood Funders Group (NFG), is hiring a Director. This is a full-time, exempt position.

NFG is seeking a Director with organizing, communications, and program development skills to manage the Midwest program's funder organizing, programming, leadership development, and evolving economic justice analysis. The Director will organize funders toward strategic alignment with movement organizations and funders to support organizing and power building infrastructure in the Midwest.

#### **BACKGROUND**

NFG's mission is to organize philanthropy to support grassroots power building so that BIPOC communities and low-income communities thrive. Together with our member network of over 140 grantmaking organizations and 1,500 individuals, NFG engages philanthropic institutions and their staff across the U.S. to accelerate racial, gender, economic, disability, and climate justice by moving more philanthropic dollars to local organizing and local power building led by Black, Indigenous, and people of color (BIPOC) communities, low-income communities and workers, rural communities, LGBTQIA and gender non-conforming people, women, and immigrants.

NFG offers a political home for funders to learn directly from movement leaders on issues like gentrification and displacement, multiracial rural organizing, and the changing landscape of workers' rights. Our programming goes beyond learning, to action: we call on funders to co-conspire to support transformative movements — collaborating and aligning to advance justice. All our programming is grounded in our histories, strengths, and struggles; and centers Black, Indigenous, and people of color leaders in places, movements, and philanthropy. For more information about NFG's full programming, visit [www.nfg.org](http://www.nfg.org).

The Midwest Organizing Infrastructure Funders (Midwest program) is an organizing home for local, regional, and national funders that believe in the power of grassroots organizing in the Midwest. The program curates inspiring spaces for funders to build relationships with one another and movement organizations, learn how to organize their peers, deepen political analysis, and align grantmaking.

**PRIMARY RESPONSIBILITIES:** The Director is supervised by the Vice President of Programs and works closely with Midwest Organizing Infrastructure Funders' coordinating committee to manage the Midwest program's events, organizing strategy, and logistics. Midwest program work currently offers its community dynamic, interactive events that explore different approaches to building deep community power in the Midwest and help build meaningful relationships between funders and grassroots organizations, supports political education and skill development of funders, and builds local or state-based funder organizing hubs.

The staff person will:

- Develop, lead, and facilitate Midwest program leadership meetings, including its coordinating and state-based committees.
- Organize funders by developing their leadership, providing political education through strong connections with social movements in the Midwest, and encouraging aligned grantmaking.
- Plan, conduct, and facilitate strategy meetings, learning visits, gatherings and webinars to broaden the understanding and interest in philanthropy for approaches to supporting organizing and power building efforts in the Midwest.
- Track major developments in the social movement through periodic conversations with leaders of Midwest-based organizations, unions, government officials, and state and local donor and funder tables to keep funders apprised of critical events, important issues, innovative practices, organizing efforts and policy advocacy.
- Represent the Midwest program (alongside its coordinating committee and NFG members) in funder meetings, and with colleagues in other funder networks, media, grantees, and other stakeholders
- Identify revenue generation opportunities and raise the yearly funds for the program working closely with the Senior Director of Development and the Midwest program coordinating committee.
- Manage and develop Midwest program's yearly budget.
- Maintain relationships with current Midwest program members and build relationships with new funders to recruit new members.
- Develop written content and updates about the program for communications (internal and external) in collaboration with NFG staff.
- Participate in the planning and execution of NFG's biennial national conference.
- Manage various consultant-led projects.

**QUALIFICATIONS:**

- At least 4 years of experience at a nonprofit movement organization (including unions, workers centers, community organizations, coalitions, advocacy organizations, around a variety of issues and strategies including civic engagement), or, at least 3 years of experience in philanthropy, including foundations, intermediaries, collaborative funds, or affinity groups.
- Experience with event coordination and facilitation of large meetings (in-person and virtual spaces).
- Strong interpersonal, writing, analytical, and organizational skills.
- Experience in project and/or event management.
- Demonstrated experience and comfort with facilitating committees or coalitions.

- Familiarity with philanthropy, including foundations, intermediaries, collaborative funds, affinity groups, or as a grantee partner.
- Ability to operate with a high degree of autonomy and accountability.
- Demonstrated experience with and aptitude for detail-oriented tracking and management of a program or organization's many moving pieces.
- Flexibility and comfort with overlapping projects, competing deadlines, and multiple stakeholders.
- Willingness to travel domestically and overnight approximately 15-20% of the time.
- Deep commitment to racial, economic, gender, disability, and climate justice.

### **COMPENSATION**

The staff members of NFG are represented by CWA Local 9415 and this position is currently configured to be part of the bargaining unit. Salary is commensurate with experience and is in the range of \$100,000 - \$130,000. Benefits include generous leave, health insurance, dental insurance, vision insurance and retirement contributions. This position is remote with a four-day work week, Monday through Thursday.

### **LOCATION**

This is a remote position available for people who live in the United States, tribal nations, and U.S. territories. Given the role and responsibilities of this position, NFG has a preference for candidates who live in the Midwest region. The Midwest region includes (but may not be limited to) states such as: Iowa, Indiana, Illinois, Michigan, Minnesota, Missouri, Ohio, and Wisconsin. Candidates who do not live in the Midwest may experience more than 15-20% of travel, as they may need to travel to the Midwest more often. Candidates must be comfortable and able to work full-time remotely and have access to reliable internet.

### **PROCESS**

Please send a short introduction (1-3 paragraphs) about why you are interested in this position and resume combined into one PDF with the subject "Director, Midwest - YOUR NAME" to [jobs@nfg.org](mailto:jobs@nfg.org) by Sept 5, 2024. Interviews will be scheduled on a rolling basis, and we aim to hire someone by October 2024.

NFG is an equal opportunity employer and will not discriminate against qualified applicants or employees with respect to any terms or conditions of employment based on race (including traits like hair texture and hair styles historically associated with race), color, national origin, ancestry, religion and religious practices, sex, pregnancy, childbirth, breastfeeding or related medical conditions, sexual orientation, gender identity or expression, transgender status, marital or domestic partnership status, veteran or military status, age, religion (including religious observances, practices, dress and grooming standards), physical or mental disability, medical condition, request for accommodation for disability, genetic information, reproductive health decisions, off duty use of marijuana that does not affect attendance or performance of job duties, political affiliation, position in a labor dispute, victim of domestic violence, sexual assault or stalking, enrollment in a public assistance benefits program, criminal history (including arrest and conviction records), prior salary history or protected communications regarding wages, or any other characteristic or status protected by federal, state or local laws. Women, people of color, and LGBTQ people are strongly encouraged to apply.

### **COVID POLICY:**

NFG strongly encourages all employees to be up-to-date on COVID vaccination. NFG staff who travel and meet in person agree to follow current CDC and local public health guidance regarding masking, social distancing, testing, quarantining if you are exposed, and isolating if you show symptoms or get diagnosed with COVID. Current guidance can be found on the CDC web site. NFG will regularly monitor and modify our guidelines and protocols as needed.